

**CROOK COUNTY PARKS & RECREATION DISTRICT
398 NE FAIRVIEW
PRINEVILLE, OREGON 97754**

The regular scheduled meeting of the Board of Directors of Crook County Parks & Recreation District, Crook County, Oregon was held at the Juniper Art Guild in Prineville, on Wednesday, December 08, 2010. The meeting was called to order by Mrs. Pennington at 4:17PM

Board Members: Forest Carbaugh, Barb Pennington, Donna White, Cindy Hurt, Debbie Smith (late)

Staff Present: Maureen Crawford, Jeannie Searcy, Joey Williams, Troy Clarke

PRIOR MINUTES: Mrs. Hurt made a motion to approve the November 10th, 2010 board meeting minutes, seconded by Mrs. White. Motion passed unanimously.

FINANCIAL STATEMENT: Mrs. Searcy stated that the tax turnover checks are coming in faster than the year before. She said that she doesn't have figures prepared for this meeting.

DIRECTOR OVERVIEW: Ms. Crawford stated that all of the parks are doing well, and the staff has been shoveling snow. Christmas lights are all up except for 3rd and Main St. Craig McCullough resigned as the Skate Rink Manager. Nicole Lopez has been promoted from Assistant Manager to Manager, and there will be a position opening up.

Ms. Crawford said that she has been in discussions with Commissioner Fahlgren regarding the roads at the RV Park. She will get back to the board once she has more information.

STAFF INPUT: No input

BOARD INPUT: No input

POOL REPAIR UPDATE: Ms. Crawford said that the \$3,000 replacement part for the boiler that was ordered from Raypak came in. She met with Jeff and Darrin from Oregon Equipment Service Corporation (OESC) and they looked at Raypak part. According to the OESC repair person, OESC can build that same part for a fraction of the cost (approximately \$300). He told Ms. Crawford that she may want to send it back and there would probably be a restock fee. Even with the restock fee it would still be cheaper to have OESC make the part.

The repairman from OESC contacted Ms. Crawford later that day and asked her if she could find the boiler pump. Ms. Crawford went over to the boiler room and couldn't find a pump for the boiler. She called OESC back to let them know that there is no pump. She was told because there is no pump, the water flows through that boiler continuously. Ms. Crawford said that she needs to order a pump, and OESC will make the pipe part that needs to be replaced and make the repairs. She'll keep the board informed.

WETLAND AGREEMENT WITH ODOT: Ms. Crawford passed out copies of the agreement and asked the board to look it over before the next meeting in January. She said it will be back on the January's meeting agenda for discussion.

CONCEPTUAL DRAWINGS – ATHLETIC CENTER: Ms. Crawford said that the board has talked about this athletic center before with Lloyd Rodgers. She stated that George McCart came up with this conceptual drawing. She showed the drawing and talked about the building layout. Ms. Crawford stated that George McCart told her that it would cost approximately 7-million dollars for this type of building. She went on to say that Lloyd Rodgers came to the office and got a copy of the drawing. He came back later and said that he is confident that he can have the athletic center built for much less money. Mr. Rodgers said that he has a lot of contractors that have told him that they would help once the building is purchased. A discussion took place about the cost, prevailing wage, and some of the regulations that have to be in place for public agencies. Ms. Crawford will keep the board updated as she learns more.

APPROVAL OF BILLS: Mrs. White made a motion to approve the bills as submitted, seconded by Mrs. Pennington. Motion passed unanimously.

DISCUSSION OF BOARD POSITIONS FOR MAY 2011 ELECTION: Mrs. Searcy received the notice from Dee Berman stating that the District has to file the required election forms by Feb 01. She said all candidates must file by no later than March 17th at 5pm. The election date is May 17th 2011.

Mrs. Pennington recessed the regular board meeting and called an Executive Session under ORS 192.660(e) – A session to discuss or negotiate on a property transaction.

Mrs. Pennington reconvened the regular board meeting.

NEXT MEETING DATE & ADJOURNMENT: Mrs. Pennington adjourned the regular board meeting at 5:25 p.m. The next board meeting will be Wednesday, January 12th, 2010 at 4:15pm at Juniper Art Guild. # # #

12/16/2010