

**CROOK COUNTY PARKS & RECREATION DISTRICT**  
**296 S. MAIN STREET**  
**PRINEVILLE, OREGON 97754**

The regularly scheduled meeting of the Board of Directors of Crook County Parks & Recreation District, Crook County Oregon held at Juniper Art Guild 1635 SE Mountain View Dr; Prineville, OR on July 10, 2024, was called to order by Ms. Henderson at 5:15 p.m.

**BOARD MEMBERS:** Darlene Henderson, Ruthie McKenzie, Rob Gray, Jeff Huntley, Scott Davis

**STAFF:** Donna DeHaan, Steve Waring, Dawn Brinson

**GUESTS:** Sherril Wallace, John Bond

**PUBLIC COMMENTS:**

- Sherril Wallace stated that she was in Lebanon and swam at their indoor pool recently.
- John Bond stated that he is on the Crook County Parks & Recreation Foundation board and hasn't been to a Crook County Parks & Recreation board meeting in a long time.

**ADDITIONS TO AGENDA:** None

**FOUNDATION REPORT:** Ms. McKenzie reported:

- The Foundation had the annual 4<sup>th</sup> of July event in Pioneer Park. The event was moved to Pioneer Park because the park has more shade than Ochoco Creek Park. The Foundation served food and bouncy houses were a hit with the kids.
- There was a Dive in Movie at the Prineville pool on July 5<sup>th</sup> where they played the movie Jaws.
- The Foundation would like a food cart due to it being so much work moving equipment in and out of the event trailer. Mr. Davis stated that he has contacts and will put the word out. Another possibility would be to convert the event trailer to a food cart.

**MANAGEMENT/FINANCIAL REPORT:**

- Mr. Waring stated he met with Randen (Earthwin) and Randy Winders (COTA) to discuss the scope of work for the Crooked River Recreation Corridor on Friday June 28<sup>th</sup>.
- The county completed the LED Athletic Field Lighting inspection and signed off on Friday June 28<sup>th</sup>. Mr. Waring, Andrea Weaver, Larry Penington and Tasha Lundbom participated in a training with Musco on Monday, July 1<sup>st</sup> and the lights are up and running.
- Mr. Waring participated in the University of Oregon Annexation Project kickoff meeting on Wednesday July 10<sup>th</sup>.
- The Inclusive Playground construction at Stryker Park is underway. The project is scheduled to be completed by July 22<sup>nd</sup>.
- July is National Parks and Recreation month. Mr. Waring attended a reading of the proclamation at the county commission meeting on Wednesday July 3<sup>rd</sup> and the city meeting on Tuesday July 9<sup>th</sup>.

**PRIOR MINUTES:**

- Ms. McKenzie made a motion to accept the meeting minutes from June 26, 2024, as presented; Mr. Davis seconded; motion passes.

**PROCLAMATION FOR JULY NATIONAL PARKS AND RECREATION MONTH:**

- Ms. Henderson read the proclamation to the Board.

Mr. Davis made a motion to accept the Proclamation for July National Park and Recreation Month as presented; Mr. Huntley seconded; all in favor.

**NEW BUSINESS:**

**ELECTION OF OFFICERS:**

- Ms. Henderson stated she would continue as chair unless someone else wanted the position. Mr. Davis stated he would be vice chair. Ms. McKenzie agreed to continue as secretary with Ms. DeHaan as Secretary Pro-Tem. Mr. Huntley made a motion to approve as presented; Mr. Davis seconded; motion passes.

**MOTION TO APPROVE DISTRICT EFT'S AND CHECKS:**

Ms. McKenzie made a motion to approve EFTs and checks #44219-44280 as provided; Mr. Gray seconded, all in favor.

**MOTION TO APPROVE THE 2024-2029 INTERNAL STRATEGIC PLAN DOCUMENT:**

- Mr. Waring discussed the Internal Strategic Plan Document.

Mr. Huntley made a motion to approve the 2024-2029 Internal Strategic Plan Document; Mr. Gray seconded; all in favor.

**OLD BUSINESS:** None

**GOOD OF THE ORDER:**

- Mr. Davis stated that the Prineville Swim Team would like a scoreboard and touchpads for swim meets. This could cost around \$20,000.00. Mr. Waring stated that he would talk to the Aquatics Coordinator.
- Ms. DeHaan stated that the annual insurance premium is \$49,000.00 this year and CCPRD can get up to a 10% discount by attending classes and training put on by SDAO.
- Mr. Waring stated that the annexation study will be beginning in August and that he is looking for stakeholders for the study. If anyone knows someone who would be interested, he would like their name and number.
- Ms. Wallace stated she began attending the Board meetings after Mr. Waring was hired and gave credit to the previous Board for the structure and plan.
- Mr. Bond stated that he was happy to be at the meeting and plans to attend more often.

**NEXT MEETING DATE & ADJOURNMENT:**

Ms. Henderson adjourned the regularly scheduled board meeting at 6:18 p.m. The next regular board meeting will be August 14, 2024, at 5:15 p.m. at Juniper Art Guild 1635 SE Mountain View Dr; Prineville.