

CROOK COUNTY PARKS & RECREATION DISTRICT
296 S. MAIN STREET
PRINEVILLE, OREGON 97754

The regularly scheduled meeting of the Board of Directors of Crook County Parks & Recreation District, Crook County Oregon held at Juniper Art Guild 1635 SE Mountain View Dr; Prineville, OR on March 13, 2024, was called to order by Ms. Henderson at 5:15 p.m.

BOARD MEMBERS: Darlene Henderson, Ruthie McKenzie, Rob Gray, and Jeff Huntley (via Zoom)

STAFF: Donna DeHaan, Steve Waring, Dawn Brinson

GUESTS: Dick Hollenbeck, Sherril Wallace

PUBLIC COMMENTS:

- Sherril Wallace asked what the size of the area the recreation center/pool is. Mr. Waring stated the area is around 8 acres. Ms. Wallace asked how close the center would be to Barnes Butte School and if it would be close to the Barnes Butte walking path and if bike paths would be available. Ms. Wallace feels that the Barnes Butte area would be a better place for the center than in the Crooked River Park area.
- Dick Hollenbeck said he came to the meeting to reacquaint himself with Crook County Parks & Recreation District and he felt the meeting was very positive.

ADDITIONS TO AGENDA: None

FOUNDATION REPORT: Ms. McKenzie stated the Foundation is in the process of delivering sponsorship packets for events. Ms. McKenzie is excited for the installation of the all-inclusive playground to begin at Stryker Park. Family Skate Night at Ochoco Gym will be held on Friday, April 19th.

MANAGEMENT/FINANCIAL REPORT:

- Mr. Waring stated he met with Wayne Looney on Wednesday, February 21st to discuss the next steps to complete a conceptual design for the Barnes Butte Recreation area to include a recreation center and indoor pool. The Crook County Parks and Recreation District, Kiwanis Club, Chamber of Commerce, and City of Prineville would work together to pay for the design.
- Mr. Waring shared the dates of the 2024 – 2025 Budget Meetings.
- Mr. Waring shared an update on HB4099A regarding SDC fees and SB1576 regarding recreational immunity.
- Mr. Waring stated that there are several new programs that have started or will be starting in aquatics, athletics, and recreation.
- Mr. Waring stated that he has spoken to U of O about the annexation project and if the budget is approved it will begin in July 2024.
- Mr. Waring stated he met with all Leadership Team members to discuss budget requests and review the overall budget process.
- Mr. Waring stated that the Leadership Team met on February 21st to complete a strategic planning process.
- Mr. Waring stated that he and Ms. DeHaan participated in a National Environmental Policy Act training with the Bureau of Reclamation on Wednesday, February 28th in Bend.
- Mr. Waring stated he is participating in a Local Budget Law Training on March 12th and March 14th.
- Mr. Waring and Larry Penington met with Randen Traughber with Earthwin at Kiosk Park on March 11th to discuss a group project to clean up the area. Earthwin is seeking a \$10,000 grant to support this project. Mr. Waring recommended CCPRD provide \$5,000 out of the reserve fund.
- Mr. Waring stated the COTA annual report is in the shared drive for the board to review.
- Mr. Waring stated the Stryker Park all-inclusive playground delivery arrived on March 8th. The installation is tentatively scheduled for April 10th.
- Mr. Waring stated he contacted Pacific Power and put in a work order to bring power at Davidson Field from the transformer to the site. Mr. Waring and Musco will meet with Pacific Power on site.

- Mr. Waring stated he was asked to participate on a consulting team for Pacific Power regarding a proposed new transmission line project with a study area that includes portions of Crook and Deschutes counties. There will be 4 meetings throughout the year that will be 2 hours long. The first meeting is tentatively scheduled for April or May.
- Mr. Waring stated that Tasha Lundbom attended a 2024 Regional and Community Economic Development meeting on Thursday, February 15th. Mr. Waring asked Ms. Lundbom to attend in his absence while he was at the Crook County Parks and Recreation Foundation meeting. Ms. Lundbom gave Mr. Waring an update after the meeting and the meeting organizers sent a recap of the meeting.

PRIOR MINUTES:

- Mr. Gray made a motion to accept the minutes from February 14, 2024 as presented; Ms. McKenzie seconded; motion carried.

NEW BUSINESS:

MOTION TO APPROVE DISTRICT EFTS AND CHECKS:

- Mr. Gray asked what the Pacific Power check was for with the description of District Power 2/24 as we have discussed the S. Main Pacific Power bill before. Ms. DeHaan stated that the S. Main is for the RV Park and the rest of the district gets billed on a separate bill.

Ms. McKenzie made a motion to approve EFTs and checks #43872-43933 as provided; Mr. Huntley seconded, all in favor.

OREGON GOVERNMENTAL FINANCE OFFICERS ASSOCIATION CONFERENCE:

- Ms. DeHaan stated she attended the OGFOA Conference March 10th to 13th in Sunriver. The keynote speaker talked about AI and the recession that is predicted for this year.

OLD BUSINESS: None

GOOD OF THE ORDER:

- Ms. Henderson would like to meet with the Board to get Mr. Waring's annual evaluation completed before the next meeting on April 10, 2024. March 17th is the Paddy Print and March 16th is the Ride About Bike Parade.
- Ms. DeHaan would like to attend a replacement training class in April through Caselle in Utah.
- Ms. McKenzie stated that she was at the Youth Fishing Pond and both the pond and bridge look great. The Crook County High School plans to put on a play this summer at the Amphitheater.

NEXT MEETING DATE & ADJOURNMENT:

Ms. Henderson adjourned the regularly scheduled board meeting at 6:30 p.m. The next regular board meeting will be April 10, 2024 at 5:15 p.m. at Juniper Art Guild 1635 SE Mountain View Dr, Prineville.