

**CROOK COUNTY PARKS & RECREATION DISTRICT  
296 S. MAIN STREET  
PRINEVILLE, OREGON 97754**

The regularly scheduled meeting of the Board of Directors of Crook County Parks & Recreation District, Crook County Oregon held at Juniper Art Guild 1635 SE Mountain View Dr; Prineville, OR on June 26, 2024, was called to order by Mr. Davis at 5:18 p.m.

**BOARD MEMBERS:** Scott Davis, Ruthie McKenzie, Rob Gray, Jeff Huntley, Darlene Henderson via Zoom

**STAFF:** Donna DeHaan, Steve Waring, Dawn Brinson

**GUESTS:** None

**PUBLIC COMMENTS:** None

**ADDITIONS TO AGENDA:** None

**FOUNDATION REPORT:**

- Ms. McKenzie reported that the Foundation participated in the Stampede parade on Saturday June 22<sup>nd</sup>. The Foundation is getting ready for the 4<sup>th</sup> of July event at Pioneer Park. This year there will be there will be kids' games but no food sales by the Foundation. Dive In Movie at the Prineville pool will be on July 5<sup>th</sup> and the movie will be Jaws.

**MANAGEMENT/FINANCIAL REPORT:**

- Office will be closed at 12:00 PM on Wednesday, July 3<sup>rd</sup> and all day on Thursday, July 4<sup>th</sup> in observance of the 4<sup>th</sup> of July holiday.
- Mr. Waring stated that he is assessing parks and buildings to ensure there are ADA parking spots.
- The irrigation pumps at Ochoco Creek Park broke and caused browning of the grass. They have been repaired and we are working to restore the grass.
- Mr. Waring stated that the staff took place in a CPR/First Aid/AED training on Thursday, June 6<sup>th</sup>.
- Mr. Waring and Andrea Weaver participated in the Steins Pillar Recreation Center Showcase at Steins Pillar elementary school. A 2<sup>nd</sup> grade class designed their idea of a perfect recreation center.
- Mr. Waring and Andrea Weaver attended the Prineville Pool season kickoff ice cream social on Thursday, June 13<sup>th</sup>.
- Mr. Waring stated the Stryker Park inclusive playground groundbreaking took place on Wednesday, June 18<sup>th</sup> and that the project is expected to be completed by 4<sup>th</sup> of July.
- The LED lights at Davidson Field have been installed and the electric meter is connected. The inspection from Crook County is scheduled for Thursday, June 27<sup>th</sup>. A tentative training with Musco is scheduled for Friday, June 28<sup>th</sup>.
- The Crooked River Clean Up project took place on Friday, May 31<sup>st</sup>. Over 100 volunteers participated to clean up weeds and trash around the Crooked River.

**PRIOR MINUTES:**

- Mr. Huntley made a motion to accept the minutes from May 22, 2024 as presented; Ms. McKenzie seconded; motion carried.

**NEW BUSINESS:**

**MOTION TO APPROVE DISTRICT EFTS AND CHECKS:**

Mr. Huntley made a motion to approve EFTs and checks #44110-44219 as provided; Ms. McKenzie seconded, all in favor.

**MOTION TO APPROVE RESOLUTION #208-2024 OPERATIONAL PROCEDURES OF THE CROOK COUNTY PARKS & RECREATION DISTRICT:**

- Mr. Waring read the resolution to the board.

Mr. Gray made a motion to approve resolution #208-2024; Mr. Huntley seconded the motion; all in favor.

**MOTION TO APPROVE RESOLUTION #209-2024 CROOK COUNTY PARKS & RECREATION DISTRICT RULES AND REGULATIONS:**

- Mr. Waring read the resolution to the board.

Ms. McKenzie made a motion to approve resolution #209-2024; Mr. Huntley seconded the motion; all in favor.

**MOTION TO APPROVE RESOLUTION #210-2024 RESOLUTION AUTHORIZING THE TRANSFER OF APPROPRIATED FUNDS WITHIN THE FY2023-24 BUDGET:**

- Mr. Waring read the resolution to the board.

Ms. McKenzie made a motion to approve resolution #210-2024; Mr. Huntley seconded the motion; all in favor.

**MOTION TO APPROVE RESOLUTION #211-2024 RESOLUTION ADOPTING THE BUDGET, MAKING APPROPRIATIONS, IMPOSING THE TAX, AND CATEGORIZING THE TAX:**

- Mr. Waring read the resolution to the board.

Mr. Gray made a motion to approve resolution #211-2024; Mr. Huntley seconded the motion; all in favor.

**OLD BUSINESS:** None

**GOOD OF THE ORDER:**

- Mr. Waring stated that July is National Parks and Recreation month and CCPRD will have some free events throughout the month to celebrate.
- Mr. Huntley will be having surgery in August and may be gone for the August meeting.
- Ms. Henderson stated that the July meeting is when officer elections are held because it's the beginning of our fiscal year.

**NEXT MEETING DATE & ADJOURNMENT:**

Mr. Davis adjourned the regularly scheduled board meeting at 6:00 p.m. The next regular board meeting will be July 10, 2024 at 5:15 p.m. at Juniper Art Guild 1635 SE Mountain View Dr, Prineville.