

**CROOK COUNTY PARKS & RECREATION DISTRICT
296 S. MAIN STREET
PRINEVILLE, OREGON 97754**

The scheduled special board meeting of the Board of Directors of Crook County Parks & Recreation District, Crook County Oregon held at 296 S. Main Street; Prineville, OR on January 23, 2023, was called to order by Ms. Henderson at 11:15 a.m.

BOARD MEMBERS: Darlene Henderson, Ruthie McKenzie (via Zoom), Barbara Punch,

STAFF: Donna DeHaan

GUESTS: Bob Keefer, SDAO consultant

DELEGATE SIGNING AUTHORITY FOR EXECUTIVE DIRECTOR CONTRACT: Ms. Henderson moved that the Crook County Parks and Recreation District enter into an employment agreement with Steve Waring as Executive Director of the District in substantially the same form as presented and delegate authority to the board chair and secretary to sign the agreement; Ms. Punch seconded; motion passes.

The moving stipend needs to be mailed within seven days. Ms. DeHaan will get this processed.

Mr. Keefer stated Mr. Waring would like to send a letter to the staff.

Ms. Henderson will call Mr. Waring and welcome him to the District and provide him a copy of the contract to sign.

Mr. Keefer stated this concluded his work for the District.

Ms. Henderson asked if the Board could now do a public announcement. Mr. Keefer said yes.

ADJOURNMENT:

Ms. Henderson adjourned the special board meeting at 11:25 a.m.